

**Carlyon Beach Homeowners Association
Rules and Regulations Violation Complaint Form**

Instructions: Complete this form to submit a complaint regarding violations of Carlyon Beach HOA Rules and Regulations. Provide as much detail as possible and attach any supporting documents such as photos, videos, or police reports. Submit completed forms to Vantage Community Management via email at **mgmtadmin4@vantagecommunities.net** or by mail to **8290 - 28th Ct NE, Ste C, Lacey, WA 98516**.

Complainant Information:

Name: _____

Property Address: _____

Phone Number: _____

Email Address: _____

Relationship to Property: ☐ Owner ☐ Renter

Property in Violation:

Address of Property in Violation: _____

Violation Details:

Describe the violation (be specific, including dates and times if applicable):

Cite the specific rule(s) from the Rules and Regulations being violated:

Supporting Documentation:

Please attach any relevant supporting materials (check all that apply):

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Acknowledgment:

By submitting this complaint, I certify that the information provided is true and accurate to the best of my knowledge. I understand that the HOA may require further information or clarification and that false or misleading complaints may be subject to review.

Signature: _____

Date: _____

For Office Use Only:

Received by: _____

Date Received: _____

Action Taken: _____

Follow-up Required: ☐ Yes ☐ No

Notes: _____